

**MINUTES OF A MEETING OF THE
APPOINTMENTS SUB COMMITTEE
CEME, Marsh Way Rainham
1 July 2013 (1.30 - 2.45 pm)**

Present:

COUNCILLORS

Conservative Group Michael White (Vice-Chair, in the Chair), Steven Kelly,
+Pam Light and +Frederick Thompson

Residents' Group +Barbara Matthews and +Linda Van den Hende

Labour Group Denis O'Flynn

Apologies for absence were received from Councillors Becky Bennett and Roger Ramsey (+Frederick Thompson and +Pam Light substituted respectively); Clarence Barrett and Gillian Ford (+Linda Van den Hende and +Barbara Matthews substituted respectively)

Cheryl Coppell Chief Executive, Joy Hollister, Group Director Children, Adults and Housing, Eve Anderson, Strategic HR Business Partner and Yvonne Skingle, Managing Consultant Penna PLC were also present.

The Chairman, informed those present of the action to be taken in the event of an emergency.

There were no declarations of pecuniary interest.

1 MINUTES

The Minutes of the meeting of the Sub-Committee on 19 November 2012 and 25 January 2013 were accepted as a true record and signed by the Chairman.

2 EXCLUSION OF THE PUBLIC

On a motion by the Chairman the Sub-Committee **RESOLVED:**

That the public be excluded from the remainder of the meeting on the grounds that it was likely that, in view of the nature of the business to be transacted or the nature of the proceedings, if members of the public were present during those items there would be disclosure to them of exempt information within the meaning of paragraph 1 of Schedule 12A to the Local Government Act 1972.

3 **APPOINTMENT TO THE POST OF HEAD OF BUSINESS & PERFORMANCE**

The Committee interviewed two applicants for appointment to this position. The Sub-Committee carefully considered the merits of each candidate by reference to the written profiles. Each candidate was asked to make an oral presentation to the Sub-Committee and also satisfied themselves as to their competency by questioning them in turn.

Members then deliberated on their individual merits. After weighing the relative strengths and experience of the candidates as indicated by their application and by interview, the Sub-Committee **RESOLVED TO APPOINT Phillipa Brent-Isherwood** currently Manager of Community Services at Basildon Council to the position of Head of Business & Performance in the Children, Adults and Housing directorate, as she had the requisite experience, skills and knowledge to discharge the duties of Head of Business and Performance and should be appointed to that post, subject to the notification provisions of paragraph 12 of the Staff Employment Procedure Rules set out in part 4 of Havering's Constitution and upon confirmation from the Group Director Finance Children, Adults and Housing that the appropriate references had been received and were satisfactory.

The Sub-Committee further **RESOLVED** that, in the event Phillipa Brent-Isherwood declined the appointment, it should be re advertised.

[NOTE: confirmation that the outstanding references had been obtained and were satisfactory was received after the meeting concluded]

Chairman